

# **Additional extra-financial information to the registration document**

# 1 Materiality issues

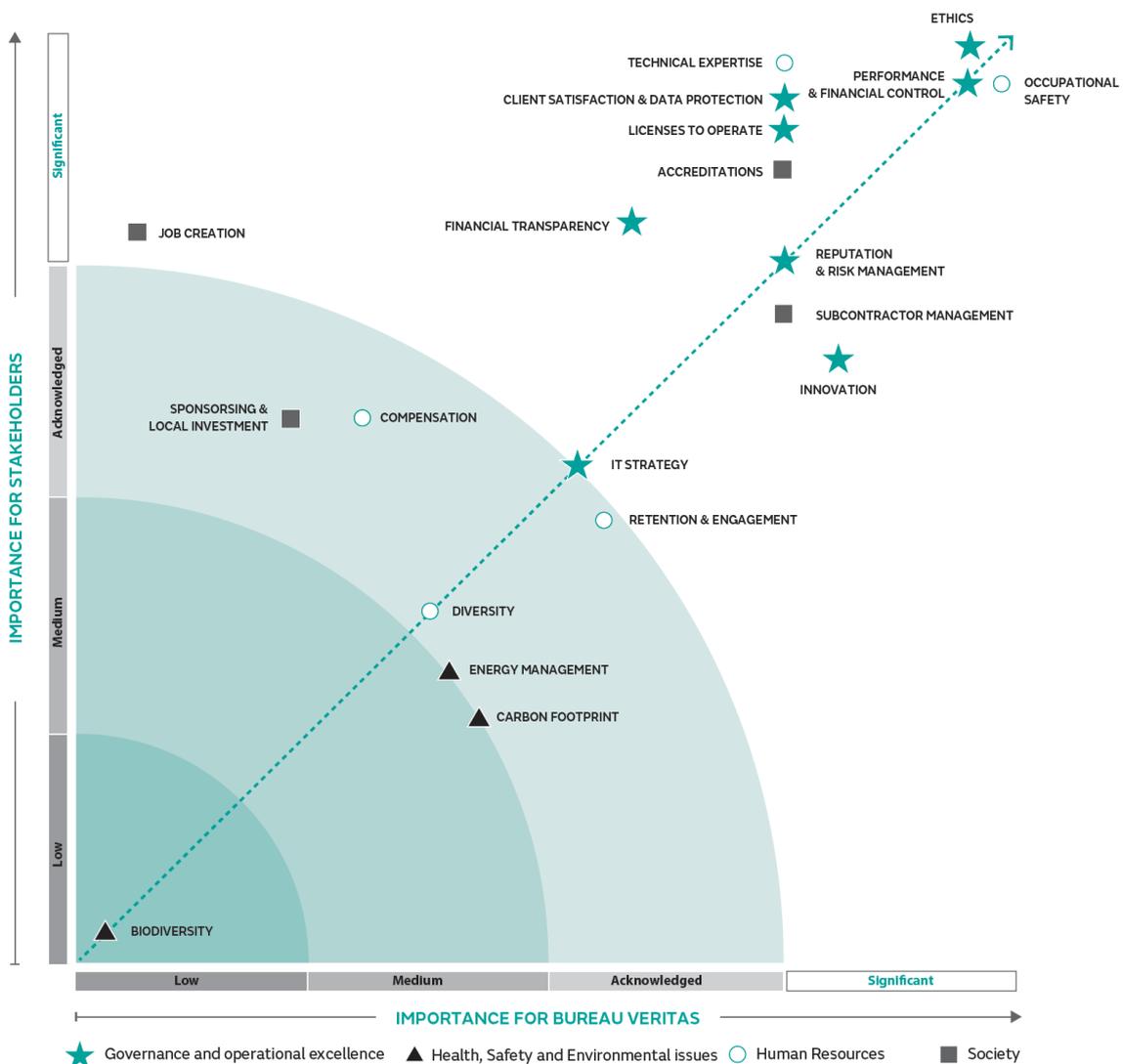
## Key issues – “materiality” matrix

In order to better define its priorities and adapt its resources and investments in an appropriate manner, Bureau Veritas developed a materiality matrix in 2014 covering all of its businesses, assisted by working groups made up of internal experts from the relevant support departments. In 2015, this initiative was rounded out by a series of workshops organized with a sample of external stakeholders located in France and the United States.

Key issues were identified in a three-step process:

- An inventory of cross-cutting issues was drawn up concerning all companies, the Group’s industry and Bureau Veritas itself;
- Major issues were identified;
- The importance of these issues was measured and ranked on a scale of 1 (insignificant issue) to 4 (extremely significant issue) based on two criteria: “importance for Bureau Veritas” and “importance for stakeholders.”

20 challenges were then identified by the Group and organized into four themes (Governance and operational excellence, Health, Safety and Environmental issues, Human Resources and Society) illustrated in the diagram below:



## 2 Policy influence

Bureau Veritas didn't make any contribution to or expenditure to political campaigns nor organizations, lobbying, trade associations, tax-exempt entities, or other groups whose role is to influence political campaigns or public policy and legislation.

Nevertheless Bureau Veritas is member of several professional and trade associations in most of the countries where we operate. The corresponding membership fees are reported in the below template:

	2015	2016	2017	2018
Lobbying, interest representation or similar	- €	- €	- €	- €
Local, regional or national political campaigns / organizations / candidates	- €	- €	- €	- €
Trade associations or tax-exempt groups (e.g. think tanks)	1 435 435 €	1 658 713 €	1 590 530 €	1 395 202 €
Other (e.g. spending related to ballot measures or referendums)	1 126 €	4 542 €	4 356 €	22 888 €

The main associations Bureau Veritas is member of are:

- IFIA (International Federation of Inspection Agencies) – (2018 fees 70 K€)
- AFEP (Association Française des Entreprises Privées) – (2018 fees 62K€)
- International association of classification societies – IACS (2018 fees 89 K€)
- Cluster Maritime Français – CMF (2018 fees 21 K€)
- Zhongguo Fago Gonshahghui (CCI France-China) – (2018 fees 28 K€)
- European chamber of commerce (China) – (2018 fees 30 K€)

## 3 Human Rights

Assessments of all Group entities, including all operations and support functions, were performed by each Executive Vice Presidents.

The assessments concluded that the Human Rights policy communication to our employees was achieved for 81% and was still in progress for 19% of Bureau Veritas employees. The full deployment will be achieved at end of June 2019.

The assessment made a gap analysis for each criteria of Bureau Veritas Human Rights policy, within each of our Operating Group and Support Function. The percentage of employees belonging to entities that conform to the Human Rights policy criteria are at end of May 2019:

- |  |      |
|--|------|
| • Respect for Human Rights                                   | 100% |
| • Freedom of associations and right to collective bargaining | 100% |
| • Prevention of human trafficking and forced labor           | 100% |
| • Prevention of child labor                                  | 100% |
| • Elimination of discriminations                             | 85%  |
| • Support to diversity and inclusion                         | 91%  |
| • Provision of safe and secure workplace                     | 100% |
| • Protection of privacy                                      | 91%  |

Three axes of improvements were identified:

- Elimination of discriminations
- Support to diversity and inclusion
- Protection of privacy

Therefore, the following actions have been decided to mitigate these risks; They apply to 24% of BV workforce:

- Include the Human Rights policy in the induction pack of the new comers
- Accelerate the female inclusion program in France & Africa
- Review France compensation increase for women after maternity leave
- Support diversity actions in South & West Europe
- Reinforcement of protection of data privacy in South & West Europe

## 4 Philanthropy

Bureau Veritas aligned its corporate citizenship/philanthropic activities to the UN SDGs (see pages 80-81 of the registration document).

More than 150 local initiatives were organized in 2018 in the form of skills sponsorship and donations, mainly in the fields of health, education and the environment. The initiatives include:

1. Environment: tree planting (Latin America), plastic waste collection (India), park clean-ups (Asia), etc.;
2. Health: skills sponsorship and outreach tournaments for not-for-profit associations for people with disabilities (Europe), food collection for food banks (Asia, Americas, etc.), help for women on the street (Africa, France, etc.), donations for the homeless (Americas), etc.;
3. Education: support and donations for associations helping disadvantaged young people (France, Australia, Africa, Americas, etc.), mentoring for young unemployed people (France), donations to associations promoting the education of young girls (Africa).

### Split of donations by category

Categories	AMOUNT (€)	%
Art & Culture charities	4 235 €	1%
Donations	1 800 €	0%
Education charities	135 138 €	26%
Environmental charities	29 786 €	6%
Health Charities	281 288 €	53%
International NGOs	74 953 €	14%
<b>Total</b>	<b>527 200 €</b>	

In addition, 36 volunteering actions were performed.

### Split of volunteering actions by category

Categories	ACTIONS
Animal charities	3
Education charities	6
Environmental charities	13
Health Charities	13
International NGOs	1
<b>Total</b>	<b>36</b>

## 5 Health and Security

### Ensure the physical integrity of the Group's collaborators at all times, in all places, and under all circumstances

#### Commitment and performance

As part of the "Safety is OUR responsibility" project, the group has set a goal for 2020 to report no accident nor fatality. In addition, annual intermediate objectives have also been defined.

For the Total Accident Rate (TAR), the ambition is to reduce it by 50% from 2014 to 2020, with a yearly 5% reduction. The table below presents the objectives and results.

Indicator	Definition	Units	2018	2017	2016	2015
Total Accident Rate (TAR)	The total accident rate for all the accidents	Number of accidents with and without lost time x 200,000/number of hours worked	0.41	0.49	0.61	0.67
Annual reduction target	Reduction rate of		5%	5%	5%	5%

	the TAR			
Results	Reduction rate vs. N-1	17%	20%	9%

## 6 Environment and climate

### Reduce environmental impact, adapt to climate change, and preserve biodiversity

The environmental approach presented below is Bureau Veritas's action plan to reduce the impact or severity of the risks mentioned above. Indicators are used to monitor the implementation effectiveness of the mitigation actions.

Bureau Veritas's growth has also had an impact on the Group's environmental footprint, mainly with regard to electricity consumption and CO<sub>2</sub> emissions related to business travel. In order to reduce these impacts, internal programmes are being developed and have resulted in a standardised reduction of Bureau Veritas's carbon footprint.

Bureau Veritas's environmental policy is implemented equally in all its activities. It was updated at the end of 2018. It sets annual environmental impact reduction targets and implements specific programmes to reduce Bureau Veritas's most significant environmental effects. Many pilot action plans have been implemented since 2015.

The most significant programmes are as follows.

- **Travel management:** policies are implemented around the world to optimise travel. Indeed, the Bureau Veritas Group favours "low-carbon" travel where possible. The group also started implementing a new video conferencing system to facilitate remote communication and reduce travel.
- **Vehicle fleet management:** policies dedicated to vehicle fleet management have been implemented. They encourage the use of low-carbon vehicles. Hybrid and electric vehicles are also available in the catalogues.
- **Office and energy management:** the Bureau Veritas Group encourages its subsidiaries to rely on green energy as far as possible in order to reduce CO<sub>2</sub> emissions. The prioritisation of green energy and offices in policies also aims to reduce energy consumption by encouraging the selection of low-energy buildings and the implementation of special projects, such as replacing current lighting for LED ones.
- **IT management:** IT is increasingly present in organisations, and its management has become one of Bureau Veritas Group's priority to help reduce its impact on the environment. To do this, the catalogues have been updated with more environmentally friendly hardware and we have moved forward using virtual servers and cloud computing.
- **Waste Management:** The waste policy is particularly important given our ISO 14001 certification. These issues are addressed in two ways:
  - All hazardous waste generated as part of our laboratory activities that follow a specific collection process.
  - Office waste for which Bureau Veritas Group encourages the implementation of selective sorting where possible.

#### Eco-Efficiency

In order to measure the level of CO<sub>2</sub> emitted by the Group and to evaluate the effectiveness of environmental programs, the internal "BV Carbon" tool, developed in 2009, has been integrated to the broader "Environmental and Carbon reporting" tool in 2014.

The following perimeters are considered:

- **Scope 1 - Direct emissions:** sum of direct emissions induced by the combustion of fossil fuels (oil, gas, etc.) or resources owned or controlled by the company;
- **Scope 2 - Indirect emissions:** sum of indirect emissions induced by the purchase or production of electricity;
- **Scope 3 - Other emissions:** sum of all other indirect emissions, including business travel.

Analysis of the available data demonstrated that energy consumption is one of the two items that generate the largest part of the CO<sub>2</sub> emissions related to the Group's activities.

Thus, the results of the 2018 data consolidation on our carbon footprint related to our laboratories electricity consumption are identical to those presented above under the heading "Energy consumption."

Business travel is the second most important contributor to CO<sub>2</sub> emissions. In 2018, the consolidation of the carbon footprint related to business travel was monitored and made more reliable for 97% of the Group's office staff of more than 50 people and 88% of the Group's offices of more than 50 people.

With regard to the volume of carbon emitted by business travel related to office activities, compared to those related to laboratory activities, Bureau Veritas has chosen to focus on data related to office activities with more than 50 employees.

The following elements detail the emissions according to the scopes.

	Scope 1	Scope 2	Scope 3
2018	39,323 tCO <sub>2</sub> e	61,689 tCO <sub>2</sub> e	77,948 tCO <sub>2</sub> e
2018 Objective	40,345 tCO <sub>2</sub> e	54,261 tCO <sub>2</sub> e	80,000 tCO <sub>2</sub> e

In order to measure the progress and effectiveness of the Group's actions, Bureau Veritas has set up a KPI: PerfEnv = tCO<sub>2</sub>e/€ of revenue

The group improved its performance by 17% between 2018 and 2017:

- PerfEnv 2018 = 0.0000210 tCO<sub>2</sub>e/€
- PerfEnv 2017 = 0.0000254 tCO<sub>2</sub>e/€

## Energy

To achieve the objectives set by the Group, local action plans are implemented, documented, and communicated. These actions are incentive (information campaigns), behavioural (regulated watering, indoor temperature control, optimised lighting) or managerial (procedures, management systems).

The Group's ambition is to promote green energy, where possible. An ambitious target has been set to increase the use of green energy to 10% of our total consumption by 2020. At the end of 2018, less than 1% (600 MWh) of our energy consumption was green. As a result, the target of 1% at the end of 2018 could not be achieved. Indeed, many geographical areas in the world do not yet offer green energy options.

## Water

Water consumption within the group is a multifaceted issue. The ambition is to collect reliable information on water consumption for 100% of our relevant entities.

Water consumption increased by 18% (0.939 m<sup>3</sup> in 2017 compared to 1.115 m<sup>3</sup> in 2018). The target was set at 1.19 m<sup>3</sup>, i.e., a 0% increase on a comparable basis.

## Waste

Due to its activities, Bureau Veritas's main waste by volume is paper consumption. In order to limit consumption and reduce the amount of waste generated, numerous initiatives have been implemented in the Group's various entities. They aim at implementing electronic reporting, printing, and archiving, where customers and regulatory requirements allow such practices. Bureau Veritas is implementing a migration to "paperless" production for the Consumer Products business (reduction in paper consumption, storage, and shipping).

Other types of waste, such as cardboard, plastic, glass, batteries, lamps, waste from electrical and electronic equipment, chemical waste, and mineral samples resulting from laboratory tests generated by the Group are measured and managed in accordance with local regulations requiring their disposal in specialised channels.

Due to the increasing importance of laboratory activities, waste reporting has been improved in order to better measure the information and improve data reliability. This reporting concerns almost all of our entities (93%). However, specific information on recyclable waste was not part of the elements managed within Bureau Veritas. In 2019, the reporting tool will be strengthened in order to provide better data on waste management and production.

The volume of waste increased slightly between 2017 and 2018, from 1,208 to 1,237 tonnes. The goal for 2018 was 1,239 tonnes, taking into account a significant increase in revenues and number of employees over the year.

# Group Health, Safety, Security and Environment statement

## Health, Safety Security & Environmental Statement



**BUREAU  
VERITAS**

Bureau Veritas' HSSE (Health, Safety, Security & Environment) vision is an accident free workplace, that causes no harm to people and that minimizes the environmental impacts of business activities.

The following elements constitute the heart of Bureau Veritas commitment to continuously enhance our HSSE performance and to add value for our clients and employees.

The present statement apply to all employees and subcontractors.

### OUR PRINCIPLES

- Safety is an absolute
- Health, Safety, Security and Environment at work is our responsibility:
  - Line management demonstrates leadership and is accountable for compliance
  - Each employee, sub-contractor and visitor must comply and be alert

### OUR MANAGEMENT SYSTEM

- Risks and opportunities are identified and managed especially where they have the potential to cause an accident, injury to people, or unacceptable impacts on the environment or the community
- Employees and sub-contractors are empowered to address unsafe or hazardous situations

### OUR COMMITMENTS

- Provide a safe workplace and systems of work to prevent accident and injury to people
- Secure and protect employees is overriding priority for all business activities
- Involve employees and sub-contractors in determining and selection of safety priorities
- Increase employees HSSE awareness and safe behavior
- Mitigate hazards and reduce HSSE risks
- Continually improve the HSSE management system
- Comply with relevant HSSE legislation, Group policies and clients requirements
- Prevent pollution, minimize energies consumption and waste generation
- Protect biodiversity

Didier Michaud-Daniel - Chief Executive Officer  
November 2018

# Group ISO 14001 certificate

Appendix are available on request



## CERTIFICATE

Management system as per  
**EN ISO 14001 : 2015**

In accordance with TÜV NORD CERT procedures, it is hereby certified that

**Bureau Veritas**  
8, cours du Triangle  
92800 Puteaux  
France

with the locations / sites according to the annex 2

applies a management system in line with the above standard for the following scope

**Please see scope annex 1**

Certificate Registration No. 44 104 160145	Valid from 2019-02-01
Audit Report No. 3521 8828	Valid until 2022-01-31
	Initial certification 2010

  
Certification Body  
at TÜV NORD CERT GmbH

Essen, 2019-01-25

This certification was conducted in accordance with the TÜV NORD CERT auditing and certification procedures and is subject to regular surveillance audits.

TÜV NORD CERT GmbH      Langemarckstraße 20      45141 Essen      [www.tuev-nord-cert.com](http://www.tuev-nord-cert.com)



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